Office of
Technology
Services
OCIO

AGENCY
TELECOMMUNICATIONS
REPRESENTATIVE
BULLETIN

Date: December 5, 2011
ATR 11-09

SUBJECT: NEW VERIZON BUSINESS PAPERLESS INVOICING OPTION

This ATR bulletin is to inform CALNET 2 customers of the new Verizon Business paperless invoicing option.

Verizon Business, the CALNET 2 provider of MSA 3 and MSA 4 is now offering our customers with online invoices at no charge. Verizon has implemented the billing platform tool through their portal https://calnet2.verizonbusiness.com allowing CALNET 2 customers to view and print their invoices online. This paperless invoicing option will not change the current delivery of invoices unless specifically chosen by customer.

Customers will have the opportunity to choose from one of the two paperless invoicing options preferences:

1.   Total turn off all paper with the customer printing online Remit Notification for payment.

2.   Paper turn off with a Remit Notification delivered by the United States Post Office.

Verizon Business CALNET 2 customers choosing one of paperless invoicing options above will need to register at Verizon's secure portal https://calnet2.verizonbusiness.com. Once at the website click on the "New to CALNET 2?" link identified below and follow/complete the online instructions. Customers with multiple accounts or having difficulty logging on may find it easier to contact a Verizon Service Representative at 800-477-0221 or their dedicated Service Manager to assist with account setup.

CALNET 2 Customer Center

Manage your Verizon Business CALNET 2 IP Services and Broadband Fixed Wireless Access services online, 24/7! Order products, manage networks, view invoices, and more (coming soon).

global capability.
personal accountability.

Links

Product Catalog

Contract and Amendments

Ordering Instructions

Escalation Path

News

Go to DTS / STND Homepage

Training

Contact Verizon Business

Sign In

User ID [   ]

Password [   ]   🔒 [Sign In]

• Forgot Your Password?

• Questions about signing in?

• New to CALNET 2?

What's New

Product Catalog

The Product Catalog contains a list of all Verizon Business products and services with descriptions, availability and unique identifiers, including features and rates. More >>

Amendments

Information on products and services included on the most recent Amendment is found here More >>

News

Check back frequently for the latest news on CALNET 2
More >>

Training

Information on available classroom and on-line product and tools training can be found here. More >>

Frequently Asked Questions

• What is this site?

• What tools will be available here?

• What are the site requirements?

More

Once the customer account has been established as requested, monthly notification reminders will be E-mailed on or around the 20th business day of each month. This E-mail will state that their requested invoices are ready to view and access with a link directing them to the online invoice (see example below).

CALNET | Customer Center

For the account(s) noted below, Verizon invoice(s) are now available to view online via the CALNET Customer Center.

Master Acct. No.   **Billing Acct. No.**

SV093298   SV093298

The Verizon Business CALNET 2 Portal will allow authorized primary users to list other agency employees to receive the monthly notifications in cases where the primary person is on vacation, transferred or retired. The entire monthly paper invoice will be available to view on the Verizon Business CALNET 2 Portal for reference with 7 x 24 availability, with history going back 7 years. The portal will also allow customers the ability to print the remit page for submission to the SCO or their Accounts Payable at any time.

If questions or issues arise regarding the paperless invoicing please contact a Verizon Service Representative at 800-477-0221 or your dedicated Service Manager for assistance.

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