

**Summary of Changes to the Statewide Information Management Manual (SIMM)
August 2016**

SIMM Section	Action Type	Changes
SIMM Section 05A	Change	Per TL 16-07, updated SIMM 05A to remove the constraint of the Project Approval Lifecycle (PAL) stage exit dates, allowing Agencies/state entities to establish their own dates based on their experience and needs.
SIMM Section 10	Change	Per TL 16-07, updated IT Project Reporting Process Flow to include Stage 4 Project Readiness and Approval.
SIMM Section 19	Change	Per TL 16-07, updated Frequently Asked Questions to include Stage 4 Project Readiness and Approval question and answers.
SIMM Section 19B	Change	Per TL 16-07, updated Stage 2 Alternative Analysis Preparation Instruction to include enhancements to the Stage 3 Solution Development Preliminary Assessment Preparation Instructions.
SIMM Section 19C	Change	Per TL 16-07, updated Stage 3 Solution Development Preparation Instructions to include Stage 4 Project Readiness and Approval Preliminary Assessment Preparation Instructions and updated Stage 3 Templates, Solution Requirements Template and a new Evaluation Scorecards for Part A and Part B.
SIMM Section 19D	New	Per TL 16-07, SIMM Section 19D includes instructions, forms and collaborative review guidelines for the preparation and submission of Stage 4 Project Readiness and Approval.
SIMM Section 170	New	Per TL 16-07, SIMM Section 170 includes instructions for developing requirements, samples, style guide and recommendations.
SIMM Section 180	New	Per TL 16-07, SIMM Section 180 Statement of Work (SOW) Guidelines includes general information, recommendations and instructions for completing SOWs for reportable IT projects.