

**Summary of Changes to the State Administrative Manual (SAM)
December 2014**

SAM Section	Action Type	Changes
SAM Section 4800	Change	Per TL 14-07, this policy was updated to consistently reference Agency/state entities and reflect the name change of the California Department of Technology.
SAM Section 4819.2	Change	<p>Per TL 14-07, the following changes were made:</p> <ul style="list-style-type: none"> • SAM Section 4900.1 was eliminated and the following technology related definitions were consolidated into SAM Section 4819.2: “Agency Information Management Strategy”, “Business Strategy”, and “Information Technology Infrastructure”. • Definition of “Information Technology Project” was modified to align with the definition of “Project” in SIMM 17 (CA-PMM) and other areas of SAM. • Definition of “Project Approval Lifecycle (PAL)” was added. • Definition of “Stage/Gate Deliverables” was added. • Definition of “State Telecommunications Management Manual (STMM)” was added. • Definition of “Tenant Managed Services” was added. • Definition of “Federated Data Center” was removed. □ Definition of “Input-Output Unit/Device” was modified. • Definition of “Maintenance” was modified. • Definition of “Mobile Web” was modified. • Any reference to “Feasibility Study Report” was removed and replaced with language consistent with the Project Approval Lifecycle. • Any reference to “Economic Analysis Workbook” was replaced with “Financial Analysis Worksheets”.
SAM Section 4819.31	Change	Per TL 14-07, reference to Information Technology Procurement Plan was removed.
SAM Sections 4819.31, 4819.32, 4819.34, 4819.36, 4819.40, 4819.41, 4819.42, 4832, 4943, 4945.2, 4947.2, 4989	Change	Per TL 14-07, this policy was updated to replace any reference to “Feasibility Study Report” with language consistent with the Project Approval Lifecycle.

SAM Section	Action Type	Changes
SAM Section 4819.35	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4819.37	Change	Per TL 14-07, this policy was rewritten to improve clarity and to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4819.38	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report Reporting Exemption Request with the Project Approval Lifecycle Reporting Exemption Request.
SAM Section 4851	Change	Per TL 14-07, this policy was updated to include the statutory references that created the California Department of Technology.
SAM Section 4900	Change	Per TL 14-07, this policy was updated to consistently reference Agency/state entities and reflect the name change of the California Department of Technology.
SAM Section 4900.1	Delete	Per TL 14-07, SAM Section 4900.1 was eliminated and its technology related definitions were consolidated into SAM Section 4819.2.
SAM Section 4920, 4921, 4922, 4923, 4924, 4927, 4928, 4941,4945	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.
SAM Section 4930	Delete	Per TL 14-07, the Project Summary Package will be eliminated (effective June 30, 2015) and its components have been integrated into Stage 1 Business Analysis and Stage 2 Alternatives Analysis.
SAM Section 4989.8	Change	Per TL 14-07, this policy was updated to replace "Finance" with "Department of Technology" and reflect the name change of the "Desktop and Mobile Computing Policy".
SAM Section 5200	Change	Per TL 14-07, this policy was updated to replace the Feasibility Study Report with the Project Approval Lifecycle and Stage/Gate deliverables.