

**Summary of Changes to the Statewide Information Management Manual (SIMM)  
March 2011**

<b>Week Ending March 25, 2011:</b>		
<b>SIMM Section</b>	<b>Action Type</b>	<b>Changes</b>
SIMM Section 17 – California Project Management Methodology (CA-PMM)	Update	<p>Updated predecessor organization name references to the Technology Agency in the following documents:</p> <ul style="list-style-type: none"> <li>• The Getting Started Summary</li> <li>• Frequently Asked Questions</li> <li>• Requirements Summary</li> <li>• SIMM 17A – The CA-PMM Reference Manual</li> <li>• SIMM 17B – The CA-PMM Concept Statement Toolkit for IT Project Proposals</li> <li>• SIMM 17C – The CA-PMM Toolkit</li> <li>• SIMM 17D – CA-PMM Toolkit excerpts for Complexity Assessment, Project Status Reports, Scope Change Request, and Required Skills &amp; Skill Gap Plan</li> <li>• SIMM 17E – CA-PMM Training Information, including Training Requirements, Course Descriptions, and CA-PMM Boot Camp &amp; Express Training presentations</li> </ul>
SIMM Section 18 – IT Exemptions	Update	<p>Updated predecessor organization name references to the Technology Agency in the following documents:</p> <ul style="list-style-type: none"> <li>• SIMM 18A – IT Facility/Space Construction Review Form</li> <li>• SIMM 18B – IT Contract Exemption Request</li> </ul>
SIMM Section 20 – Feasibility Study Report (FSR) Preparation Instructions	Update	<p>Updated predecessor organization name references to the Technology Agency in the following documents:</p> <ul style="list-style-type: none"> <li>• SIMM 20A – FSR Executive Approval Transmittal</li> <li>• SIMM 20B – Project Summary Package</li> <li>• SIMM 20C – Economic Analysis Workbook (EAW) Package Instructions and Worksheets</li> </ul>
SIMM Section 25 – IT Accessibility Resources Guide	Update	<p>Updated predecessor organization name references to the Technology Agency in the following documents:</p> <ul style="list-style-type: none"> <li>• SIMM 25A – IT Accessibility Certification for Delegated Projects</li> </ul>

<b>Week Ending March 25, 2011:</b>		
<b>SIMM Section</b>	<b>Action Type</b>	<b>Changes</b>
SIMM Section 30 – Special Project Report (SPR) Preparation Instructions	Update	Updated predecessor organization name references to the Technology Agency in the following documents: SIMM 30A – SPR Executive Approval Transmittal
<b>Week Ending March 18, 2011:</b>		
<b>SIMM Section</b>	<b>Action Type</b>	<b>Changes</b>
SIMM Section 28A – Formal Information Technology Solicitation Review	Add	Added the Formal IT Solicitation Review Executive Approval Transmittal Form.
SIMM Section 28B – Formal IT Solicitation Review Frequently Asked Questions (FAQs)	Add	Added the Formal IT Solicitation Review FAQs.
<b>Week Ending March 4, 2011:</b>		
<b>SIMM Section</b>	<b>Action Type</b>	<b>Changes</b>
SIMM Section 10 – Introduction to IT Project Reporting	Update	Updated predecessor organization name references to the Technology Agency in the following documents: <ul style="list-style-type: none"> <li>• SIMM 10 – Introduction to IT Project Reporting</li> <li>• SIMM 10A – Document Description and Process Flow</li> </ul>