

**Summary of Changes to the Statewide Information Management Manual (SIMM)
September 2013**

SIMM Section	Action Type	Changes
SIMM Section 19	Add	Per TL 13-02, the new SIMM Section 19 introduces the new Project Approval Lifecycle.
SIMM Section 19A	Add	Per TL 13-02, the new SIMM Section 19A includes instructions, forms and training for the preparation and submission of the Stage 1 Business Analysis.
SIMM Section 17A	Change	Per TL 13-02, the IT Concept Statement was removed from the CA-PMM Reference Manual.
SIMM Section 17B	Delete	Per TL 13-02, the Concept Statement Toolkit for IT Project Proposals was removed from the CA-PMM.
SIMM Section 57	Change	Per TL 13-02, Stage 1 Business Analysis replaces the IT concept Statement and will be used to generate the annual Statewide IT Capital Plan.
SIMM Section 65	Delete	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Deleted SIMM Section 65A Disaster Recovery Documentation for Agencies Preparation Instructions and replaced it with SIMM Section 5325A Technology Recovery Plan Instructions. • Deleted SIMM Section 65B Agency Information Security Incident Notification and Reporting Instructions and replaced it with SIMM Section 5340A Incident Reporting and Response Instructions. • Deleted SIMM Section 65C Agency Information Security Incident Report and replaced it with SIMM Section 5340B Information Security Incident Report. • Deleted SIMM Section 65D Requirements to Respond to Incidents Involving a Breach of Personal Information and replaced it with SIMM Section 5340C Requirements to Respond to Incidents Involving a Breach of Personal Information. • Deleted SIMM Section 65E Remote Access Agreement and replaced it with SIMM Section 5360B Remote Access Agreement.
SIMM Section 66	Delete	<p>Per TL 13-04</p> <ul style="list-style-type: none"> • Deleted SIMM Section 66A Telework and Remote Access Security Standard and replaced it with SIMM Section 5360A Telework and Remote

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		Access Security Standard.
SIMM Section 70	Delete	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Deleted SIMM Section 70A Agency Designation Letter and replaced it with SIMM Section 5330A Designation Letter. • Deleted SIMM Section 70B Agency Disaster Recovery Plan Certification and replaced it with SIMM Section 5325B Technology Recovery Program Certification. • Deleted SIMM Section 70C Agency Risk Management and Privacy Program Compliance Certification and replaced it with SIMM Section 5330B Risk Management and Privacy Program Compliance Certification.
SIMM Section 5325	Add	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Added SIMM Section 5325A Technology Recovery Plan Instructions to replace SIMM Section 65A Disaster Recovery Documentation for Agencies Preparation Instructions. • Added SIMM Section 5325B Technology Recovery Program Certification to replace SIMM Section 70B Agency Disaster Recovery Plan Certification.
SIMM Section 5340	Add	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Added SIMM Section 5340A Incident Reporting and Response Instructions to replace SIMM Section 65B Agency Information Security Incident Notification and Reporting Instructions. • Added SIMM Section 5340B Information Security Incident Report to replace SIMM Section 65C Agency Information Security Incident Report. • Added SIMM Section 5340C Requirements to Respond to Incidents Involving a Breach of Personal Information to replace SIMM Section 65D Requirements to Respond to Incidents Involving a Breach of Personal Information.
SIMM Section 5360	Add	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Added SIMM Section 5360A Telework and Remote Access Security Standard to replace SIMM Section 66A Telework and Remote Access Security Standard. • Added SIMM Section 5360B Remote Access

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		Agreement to replace SIMM Section 65E Remote Access Agreement.
SIMM Section 5330	Add	<p>Per TL 13-04:</p> <ul style="list-style-type: none"> • Added SIMM Section 5330A Designation Letter to replace SIMM Section 70A Agency Designation Letter. • Added SIMM Section 5330B Risk Management and Privacy Program Compliance Certification to replace SIMM Section 70C Agency Risk Management and Privacy Program Compliance Certification.