

DATA PROCESSING MANAGERS' TRAINING ACADEMY

The Agenda...

<i>Course Title</i>	<i>When</i>	<i>Instructor</i>	<i>Location</i>
The Role of the Data Processing Manager	July 17, 1991	Joanne Ichimura-Hoffman Russ Bohart Jim Magers	TBA
Management Briefings and Client Presentations	Aug 7 - 9, 1991	Amy Ackerman	SEEP
Customer Service and Client Negotiations	Sept 18 - 19, 1991	Carole Ellison	SEEP
Van Write for Concise Business Writing	Oct 7 - Nov 15, 1991, Bi-weekly 2hrs. per day	Linda Vanderwald	SEEP
How Do We Get From Here To There (State Policies For Technology Managers)	Jan 15-17, 1992	State and Other Executives	TBA
Project Management and Resource Control	March 17 - 19, 1992	Gopal Kapur	SEEP
Interpersonal Communication Skills and Team Development	May 7-8, 1992	Lawrence Levinson	SEEP
Wrap Up and graduation	To Be Announced	State Executives	TBA

The Details...

Who is Eligible?

Data Processing Managers I & II, Systems Software Specialists II, Staff and Senior Programmer Analysts and other equivalent supervisory positions are eligible to participate in the program. However, you must be nominated by your EDP chief. You must also have completed your required supervisory training.

How Much Does it Cost?

The cost for the entire year-long program, exclusive of travel and per diem is \$1,600. Billing will be done in FY 91/92.