Project Approval Lifecycle Framework

**Stage 1: Business Analysis**
- Identify Problem/Opportunity
- Establish Business Case/Need
- Ensure Strategic Alignment
- Assess Organizational Readiness

**Stage 2: Alternatives Analysis**
- Assess Existing Business Processes
- Market Research
- Mid-level Solution Requirements
- Identify Solution Alternatives
  - COTS/MOTS
  - Custom
  - Existing
- Recommend Solution
- Procurement and Staffing Strategy
- Project Timeline

**Stage 3: Solution Development**
- Solicitation Package
  - Evaluation Methodology
  - Cost/Payment Model
- State Staffing Allocation

**Part A**
- Procurement Profile
- Detailed Solution Requirements
- Statement of Work

**Part B**
- Solicitation Package
  - Cost
  - Schedule
- Project Readiness
- Risk Register
- Baseline Project
- DOF/Legislative Approval

**Stage 4: Project Readiness and Approval**
- Solicitation Release
- Select Vendor
- Contract Management Readiness
- Baseline Project
- Cost
- Schedule
- Project Readiness
- Risk Register
- DOF/Legislative Approval

Award Contract and Start Project

Department of Technology Oversight and State Entity Collaboration