

**Summary of Changes to the Statewide Information Management Manual (SIMM)  
July 2016**

<b>SIMM Section</b>	<b>Action Type</b>	<b>Changes</b>
SIMM Section 25	Change	Per TL-16-06, updated to reflect the addition of web accessibility testing guidelines, methods for conducting accessibility testing and align with new Web Content Accessibility Guidelines (WCAG) 2.0.
SIMM Section 05A	Change	Per TL 16-07, updated SIMM 05A to remove the constraint of the Project Approval Lifecycle (PAL) stage exit dates, allowing Agencies/state entities to establish their own dates based on their experience and needs.
SIMM Section 10	Change	Per TL 16-07, updated IT Project Reporting Process Flow to include Stage 4 Project Readiness and Approval.
SIMM Section 19	Change	Per TL 16-07, updated Frequently Asked Questions to include Stage 4 Project Readiness and Approval question and answers.
SIMM Section 19B	Change	Per TL 16-07, updated Stage 2 Alternative Analysis Preparation Instruction to include enhancements to the Stage 3 Solution Development Preliminary Assessment Preparation Instructions.
SIMM Section 19C	Change	Per TL 16-07, updated Stage 3 Solution Development Preparation Instructions to include Stage 4 Project Readiness and Approval Preliminary Assessment Preparation Instructions and updated Stage 3 Templates, Solution Requirements Template and a new Evaluation Scorecards for Part A and Part B.
SIMM Section 19D	New	Per TL 16-07, SIMM Section 19D includes instructions, forms and collaborative review guidelines for the preparation and submission of Stage 4 Project Readiness and Approval.
SIMM Section 71	New	Per TL 16-07, SIMM Section 71 includes a template and instructions to help Agencies/state entities comply with state policy and identify which entity has procurement authority over the project's procurement.
SIMM Section 170	New	Per TL 16-07, SIMM Section 170 includes instructions for developing requirements, samples, style guide and recommendations.
SIMM Section 180	New	Per TL 16-07, SIMM Section 180 includes Statement of Work (SOW) Guidelines, general information, recommendations, and instructions for completing SOWs for reportable IT projects.