TA 16-06: Introduction of Project Approval Lifecycle Assessment Rate

ISSUE DATE: **January 28, 2016**
ATTENTION: **All Customers**
ACTION REQUESTED: **None--Information Only**
EFFECTIVE DATE: **March 1, 2016**

Background:

The California Department of Technology (CDT), Information Technology Project Oversight Division (ITPOD) assists and directs state entities through the Project Approval Lifecycle (PAL), per State Administrative Manual Section 4819.37. The four PAL stages are:

Stage 1: Business Analysis (S1BA),
Stage 2: Alternative Analysis (S2AA),
Stage 3: Procurement Analysis (S3PA), and
Stage 4: Solutions Analysis (S4SA).

S1BA and S2AA processes were rolled out to the IT community through Technology Letter 15-02. S3PA processes will be announced in late January 2016.

What:

To assist and direct state entities through PAL for "reportable" IT projects, the ITPOD will assign resources when the state entity commences the development of content for the S2AA. The ITPOD's involvement will continue through S3PA and S4SA. The ITPOD will assist the state entity in completing the tasks necessary to sufficiently plan their IT project, in order to receive final project approval from the CDT at the end of S4SA.

The CDT has developed a PAL Assessment Rate, which will generally be charged monthly for project proposals starting at the beginning of S2AA through the end of S4SA. The PAL Assessment Rate is $4,500 per project, per month for reportable IT project proposals.

When:

The PAL Assessment Rate is effective March 1, 2016.

Contact:

If you have questions or need further clarification, please contact your CDT Account Lead by using the Account Lead Lookup, or call the Customer Delivery Division at (916) 431-5476.