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| CALIFORNIA DEPARTMENT OF TECHNOLOGY TECHNOLOGY LETTER | NUMBER: TL 16-04 | DATE ISSUED: MAY 2016 |
| SUBJECT: CALIFORNIA PROJECT MANAGEMENT FRAMEWORK | REFERENCES: Government Code Sections 11545, 11546; State Administrative Manual (SAM) Sections 4819.2, 4819.31, 4910, 4910.1, 4910.2; Statewide Information Management Manual (SIMM) Sections 17 and 19 | |

BACKGROUND

In April 2009, the California Department of Technology (CDT) released the California Project Management Methodology (CA-PMM) as the state's standardized tool to effectively manage IT projects. This methodology, along with associated policies for using the CA-PMM, represented a significant step towards strengthening IT project management in the state. As technology continues to evolve, CDT's California Project Management Office (CA-PMO) performed a comprehensive review of the state's IT project management policy and practices. As a result of this evaluation, the CA-PMM was found to be in need of replacement in order to meet the future needs of IT projects.

The CA-PMO has designed the California Project Management Framework (CA-PMF) to provide Agencies/state entities with a solid foundation for project success. This new framework replaces the project management guidance and tools that were previously included in the CA-PMM. The CA-PMF offers guidance and insight on project management methods and approach (through the use of resources, tools, and templates), as well as narratives detailing the justifications for why specific activities should be performed. The CA-PMF is designed to be scalable to accommodate the various needs of projects.

PURPOSE

The purpose of this Technology Letter (TL) is to announce:

- Effective immediately, the CA-PMF has replaced the CA-PMM as the state's standard methodology for IT project management.
- Revised SAM Section 4819.2 to replace the definition of the CA-PMM with the CA-PMF.
- Revised SAM Section 4819.31 to require the CA-PMF, or other Project Management Body Of Knowledge (PMBOK® Guide) based comprehensive framework that meets the minimum level of planning included in the CA-PMF, be used for managing all IT projects.
- Revised SAM Sections 4910 and 4910.2 to describe project management and the CA-PMF.
- Added SAM Section 4910.1 to outline project manager qualification requirements.
- Revised SIMM Section 17 to replace all CA-PMM resources, tools and templates with the CA-PMF.
- Moved oversight related templates and instructions from SIMM Section 17 into SIMM Section 45 (IT Project Oversight Framework).
- Existing CA-PMM training courses will be revised or replaced to conform to the new CA-PMF.

The link to SIMM is as follows: http://www.cio.ca.gov/Government/IT_Policy/SIMM.html.

QUESTIONS

Questions regarding this Technology Letter should be directed to your CDT IT Project Oversight Division Manager; assignments can be found at:
http://www.cio.ca.gov/Contact_Us/staff_assignments.asp

SIGNATURE

_____/s/_____
Amy Tong, Interim Director
California Department of Technology