

CALIFORNIA TECHNOLOGY AGENCY TECHNOLOGY LETTER	NUMBER: TL 11-3	DATE ISSUED: DECEMBER 9, 2011
SUBJECT: RESCISSION OF INFORMATION TECHNOLOGY ACQUISITION PLAN (ITAP) POLICIES Rescinding ITAP policies and related procedures	REFERENCES: SIMM 18C	

BACKGROUND

Information Technology Policy Letter (ITPL) 09-06 established the ITAP process and required agencies¹ to submit an ITAP on a quarterly basis to the California Technology Agency (Technology Agency) for review and approval. Subsequently, ITPL 11-01 required Department Directors to certify that requested acquisitions were essential, necessary, and could not be deferred or delayed. ITPL 11-05 specified the type of acquisitions that were either subject to Technology Agency review and approval, or were delegated to Department Directors and Agency Information Officers (AIO) and Department Chief Information Officers (CIO) for review and approval.

PURPOSE AND DESCRIPTION

The purpose of this Technology Letter (TL) is to rescind Information Technology Policy Letters (ITPL) 11-05, 11-01 and 09-06, eliminating the requirement for departments and agencies to prepare ITAPs. This includes ITAPs submitted to the Technology Agency for approval, as well as ITAPs delegated to Department Directors and AIOs or Department CIOs for review and approval.

Effective with the release of this Technology Letter, ITPLs 11-05, 11-01 and 09-06 are rescinded and no longer in effect. References to these rescinded policies will be removed from the Statewide Information Management Manual.

PROCESS

Agencies are no longer required to prepare ITAPs, either for items requiring approval by the Technology Agency, or for items delegated for approval by Department Directors and AIOs and CIOs.

QUESTIONS

Questions should be directed to your Technology Agency Program Management Office (PMO) Principal or Manager. A listing of PMO Managers and Principals and their departmental assignments can be found on the Technology Agency Web site located at: [Technology Agency PMO Assignments](#)

SIGNATURE

 /s/
 Carlos Ramos, Secretary
 California Technology Agency


¹ When capitalized, the term "Agency" refers to one of the state's super Agencies such as the State and Consumer Services Agency or the Health and Human Services Agency. When used in lower case, the term "agency" refers to any office, department, board, bureau, commission or other organizational entity within state government. Within this TL, "agency" and "department" may be used interchangeably.

STATEWIDE INFORMATION MANAGEMENT MANUAL EXCERPTS

[Note: Text and materials to be deleted are shown in strikethrough text.]

SIMM Section 18 – IT Exemptions

~~C IT Acquisition Plan Associated with Information Technology Policy Letters 09-06, 11-01, and 11-05~~

~~IT Acquisition Plan Request (xls)  – The Excel workbook needed to complete the IT Acquisition Plan and Quarterly Updates~~

~~IT Acquisition Plan XML Schema (xml) – The XML Schema definition for machine readable IT Acquisition Plan reporting~~

~~IT Acquisition Plan Q&A updated June 3, 2011 (pdf) – Responses to questions to assist with the preparation and submittal of the IT Acquisition Plans~~