BACKGROUND
Information Technology Policy Letter (ITPL) 09-03 and ITPL 10-15 announced a framework for a statewide enterprise architecture (EA). The EA framework required departments to provide information needed for a Business Reference Model (BRM), Service Component Reference Model (SRM), and Technical Reference Model (TRM). Departments and agencies are required to annually submit updated EA information to the California Technology Agency by the last Friday of June.

PURPOSE AND DESCRIPTION
The purpose of this Technology Letter (TL) is to suspend the requirement for agencies and departments to report BRM, TRM and SRM-related information as the Technology Agency reviews the EA program to optimize its value for agencies, departments, and the state as a whole. Effective with the release of this Technology Letter, agencies and departments are not required to complete or submit the Business Template, Services Template or the Technology Template. References to the reporting requirement will be updated in the Statewide Information Management Manual (SIMM) Section 05A to reflect the suspension. Revised SIMM Section 05A is included as Attachment A.

PROCESS
Agencies and departments are not required to prepare or provide updated EA reports until further notice. The Technology Agency will update the statewide EA program in collaboration with agencies, departments, and the state’s EA community and will provide further instructions in advance of any required reports.

The Technology Agency delegates to agency or department CIO’s the authorization to retain or create agency or departmental policies or processes associated with EA reporting.

QUESTIONS
Questions should be directed to your Technology Agency PMO Principal or Manager. A listing of PMO Managers and Principals and their departmental assignments can be found at the Technology Agency Web site located at: Technology_Agency_PMO_Assignments.

SIGNATURE
/S/
Carlos Ramos, Secretary
California Technology Agency
## Organizational/Planning Documents

<table>
<thead>
<tr>
<th>Report/Activity</th>
<th>Source</th>
<th>Instructions to Departments</th>
<th>Send to</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enterprise Architecture Inventory Package</td>
<td>SAM Section 4819.31.5 and 4906 ITPL 09-03</td>
<td>Submit electronically to the Technology Agency Enterprise Architect. <em>Reporting instructions will be provided at a later date.</em></td>
<td>Technology Agency EA ▼</td>
<td>Annually, last Friday in June. Report completion and submittal is suspended until further notice from the Technology Agency.</td>
</tr>
</tbody>
</table>