

CALIFORNIA DEPARTMENT OF TECHNOLOGY TECHNOLOGY LETTER	NUMBER: TL 17-01	DATE ISSUED: JANUARY 2017
SUBJECT: Updated Information Technology Cost Report	REFERENCES: State Administrative Manual (SAM) Section 4903.2 Statewide Information Manual (SIMM) Sections 05A and 55 Government Code Section 11546.2 Information Technology Policy Letter 10-18 Technology Letters 11-2 and 12-14	

BACKGROUND

State law (Government Code 11546.2) directs all Agency/State entities to submit a summary of its actual and projected information technology and telecommunications costs, including, but not limited to, personnel, for the immediately preceding fiscal year and current fiscal year, showing current expenses and projected expenses for the current fiscal year, in a format prescribed by the Department of Technology in order to capture statewide information technology expenditures by February 1 of each year, as specified in the State Administrative Manual Section 4903.2, and the Statewide Information Management Manual (SIMM) Section 05A. The IT Cost Report Template included within SIMM Section 55 is the reporting mechanism for providing these costs.

Assembly Bill 2623 (Chapter 389, Statutes of 2016) amended Government Code section 11546.2 to direct all Agency/state entities to report statewide information security costs, including the expenditure of federal grant funds for information security purposes, to CDT on or before January 1, 2018, and annually thereafter.

PURPOSE

The purpose of this Technology Letter (TL) is to announce:

- All Agencies/state entities shall submit a summary of actual and projected information security costs, including, but not limited to, personnel, for the immediately preceding fiscal year and current fiscal year, showing current expenses and projected expenses for the current fiscal year, in order to capture statewide information security expenditures, including the expenditure of federal grant funds for information security purposes.
- Revised SIMM Section 55 Information Technology Cost Report to include new cost categories to capture information security expenditures.
- For the FY 2015-16 IT Cost Report only, the CDT submission deadline is extended to March 1, 2017.
- As a result of amendments to Government Code 11546.2, CDT will coordinate future Information Technology Cost Report submission deadlines and clarify revised submission dates as needed.

QUESTIONS

Questions regarding this Technology Letter should be directed to the Department of Technology at [CIO Project Oversight@state.ca.gov](mailto:CIOProjectOversight@state.ca.gov)

SIGNATURE

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 Amy Tong, Director
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