

**Summary of Changes to the State Administrative Manual (SAM)
September 2018**

SAM Section	Action Type	Changes
SAM Section 4819.2	Change	Per TL 18-06, policy was updated to modify the definition of "Information Technology Project" to encompass a project's entire lifecycle including clarification regarding procurement oversight of maintenance and operations contracts and removal of hour threshold. Additionally, the definition of "Information Technology Reportable Procurement" was changed to "Information Technology Non-delegated Procurement" and "Reportable Project" was changed to 'Non-Delegated Project" to better align project related terminology with procurement terminology.
SAM Section 4819.34	Change	Per TL 18-06, policy was updated to modify all references of "reportable" to "non-delegated" to better align project related terminology with procurement terminology.
SAM Section 4819.37	Change	Per TL 18-06, policy was updated to clarify project delegation criteria and provide Agency Information Officers (AIOs) the ability to request oversight for delegated projects.
SAM Section 4819.38	Change	Per TL 18-06, updated reference to SIMM 19 to update Project Approval Lifecycle Reporting Exemption Request to Project Delegation Request.
SAM Section 5200.5	Change	Per TL 18-06, policy was updated to transition the responsibilities and authority of general IT project-related procurements from DGS to CDT.
SAM Section 5210	Addition	Per TL 18-06, new section was added to incorporate statutory changes into policy and clarifies CDT's procurement authority over acquisitions of IT goods and services related to IT projects.