

Use this form to request an exemption from the California Department of Technology (CDT), Statewide Technology Procurement (STP), for purchasing non-core equipment and/or services provided by the following Wireless NASPO ValuePoint Master Price Agreement (MPA) providers: ATT (7-11-70-17), Sprint (7-10-70-15), T-Mobile (7-11-70-18) and Verizon (7-10-70-16). This form, approved and returned to requestors, constitutes the STP's written approval and must be maintained in the department's purchasing file documentation as proof of waiver approval.  
 Please submit requests to [Tech401Submission@state.ca.gov](mailto:Tech401Submission@state.ca.gov).

This justification document consists of two (2) pages. All information must be provided and all questions must be answered. The "Required Approvals" section must include a date for each signature, as appropriate for the transaction.

<b>REQUESTING DEPARTMENT INFORMATION</b>							
<b>1. Department</b> (includes Boards, Commissions and Associations):	<b>2. Name of Procurement and Contracting Officer (PCO) or designee at level no less than department's Purchasing Authority Contact (PAC).</b> (Name must be for individual signing in "Required Approvals" section below.):  <div style="text-align: center;">Name (<i>Print or Type.</i>)</div>						
<b>DEPARTMENT CONTACT INFORMATION</b>							
<b>3. Contact Name:</b>	<b>4. Street Address:</b>						
<b>5. Telephone:</b> (     )							
<b>6. E-Mail address:</b>	<b>7. Mailing Address:</b>						
<b>COMPLIANCE WITH POLICY, REGULATION, PROCEDURE</b>							
The signatures by the Department's PCO and CIO and/or their designees certify that this request is in accordance with the policy guidelines and/or restrictions imposed by the following:							
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #e1eef6;"> <th style="padding: 2px;">Notice</th> <th style="padding: 2px;">Issue Date</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">IT Policy Letter: ITPL 10-19</td> <td style="padding: 2px;">December 30, 2010</td> </tr> <tr> <td style="padding: 2px;">Technology Letter: TL 17-02</td> <td style="padding: 2px;">February 2017</td> </tr> </tbody> </table>		Notice	Issue Date	IT Policy Letter: ITPL 10-19	December 30, 2010	Technology Letter: TL 17-02	February 2017
Notice	Issue Date						
IT Policy Letter: ITPL 10-19	December 30, 2010						
Technology Letter: TL 17-02	February 2017						
<b>REQUIRED APPROVALS</b>							
<b>Procurement and Contracting Officer (PCO) or Designee</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied  <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> <span>Signature</span> <span>Date</span> </div> <p style="font-size: small; margin-top: 5px;">(Note: Signature must be for the same individual identified in #2 above; however, may not be a position less than the PAC.)</p>	<b>Department CIO</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied  <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> <span>Signature</span> <span>Date</span> </div> <hr style="width: 80%; margin-left: 0;"/> Printed Name	<b>California Department of Technology</b>  <input type="checkbox"/> Approved <input type="checkbox"/> Denied  <hr style="width: 80%; margin-left: 0;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin-left: 0;"> <span>Signature</span> <span>Date</span> </div> <hr style="width: 80%; margin-left: 0;"/> Printed Name					

**THE FOLLOWING INFORMATION MUST BE COMPLETED AND YOU MUST PROVIDE SUPPORTING DOCUMENTATION/FACTUAL INFORMATION FOR CDT STAFF TO MAKE A DETERMINATION TO APPROVE OR DENY THIS REQUEST BASED ON ALLOWABLE PURCHASES AS DESCRIBED IN EACH OF THE MANDATORY WIRELESS NASPO VALUEPOINT MPA CONTRACT USER GUIDE(S)**

<b>CONTRACT INFORMATION</b>	
<b>8. Applicable Wireless NASPO ValuePoint MPA Provider Name and Contract Number:</b>	
<b>9. Estimated Purchase Order Total Dollars</b> (including shipping cost): \$	<b>10. Requested Delivery Date:</b>
<b>11. Provide the contract information, brief description of your need including all equipment and/or services that the contractor will provide (Note: Attach Quote from Wireless Provider):</b>	
<b>SUPPORTING INFORMATION TO JUSTIFY REQUEST (check applicable items below)</b>	
<b>12. ___ Need exemption to purchase equipment in the supplier's catalogs with a contract unit price more than \$300.00</b>	
<b>13. ___ Exemption required for service(s) outside the core list of services* as listed in the User Instructions, Attachment A, Contract Pricing</b>	
<b>*13.a. ___ If this request is for International Calling services, provide information about the employee who requires International Calling below</b> <b>Name:</b> <b>Phone #:</b> <b>Title of Employee:</b> <b>Dates of Travel:</b>  <b>Explain the impact to employee's job performance and consequences if the required equipment and/or service(s) cannot be purchased from the Mandatory Wireless NASPO ValuePoint MPA core list of services pricing sheet:</b>	