# Job Aide - IT Project Oversight Sample Scenarios

<table>
<thead>
<tr>
<th>Description</th>
<th>Scenario A</th>
<th>Scenario B1</th>
<th>Scenario B2</th>
<th>Scenario C1</th>
<th>Scenario C2</th>
<th>Scenario D</th>
<th>Scenario E*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examples</td>
<td>New system or existing legacy system replacement</td>
<td>Adding new functionality on existing system (i.e. accounting function)</td>
<td>Extending, removing or replacing existing functionality (i.e. new license type)</td>
<td>External facing system using SaaS (i.e. case management)</td>
<td>Internal facing system using SaaS (i.e. internal asset tracking)</td>
<td>Nominal enhancement to existing functionality (i.e. via Change Request)</td>
<td>Infrastructure Upgrade (i.e. PC, Printer, Local Area Network equipment, etc.)</td>
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</table>

## IT Project vs. Non-IT Project
- IT Project
- Non-IT Project

## Non-Delegated - Legislation
- Any of the four

## Visibility / Notification to CDT
- PAL (S1 to S4) with CDT and DOF

## Final IT Project Delegation
- Non-Delegated

## Project Planning & Approval Lifecycle (PAL) – Stage Gate

### PAL coordination between CDT and Agency
- Agency Portfolio - Agency manages portfolio and reports to CDT/DOF on a monthly basis
  - S1 vetting by Agency
  - N/A

### Independent Project Oversight (IPO)
- CDT, (in consultation with DOF ITCU)
- CDT, (in consultation with DOF ITCU)
- CDT/DOF ITCU
- CDT/DOF ITCU

### Independent Project Oversight (IPO)
- Agency project health monitoring

## IT Project Procurement Oversight

<table>
<thead>
<tr>
<th>Non-Delegated IT Projects (Over purchasing authority)</th>
<th>Non-Delegated IT Projects (Under purchasing authority)</th>
<th>Delegated IT Projects (Over purchasing authority)</th>
<th>Delegated IT Projects (Under purchasing authority)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDT to oversee procurement</td>
<td>CDT to oversee procurement</td>
<td>DGS to oversee procurement</td>
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<tr>
<td>CDT to procure (includes IT Projects in M&amp;O phase)</td>
<td>CDT may authorize State entity to procure (i.e. using LPA) - (includes IT Projects in M&amp;O phase)</td>
<td>DGS to procure (DGS has option to delegate to CDT or to state entity via one time delegation) - (includes IT Projects in M&amp;O phase)</td>
<td>State entity to procure (State entity has option to request DGS to procure or ask CDT to consult) - (includes IT Projects in M&amp;O phase)</td>
</tr>
</tbody>
</table>

*Procurement oversight entity for goods and services not related to an IT project is DGS.*
Information Technology Project: A unique endeavor involving activities required to plan, design, develop, implement, operate and maintain an Information Technology (IT) solution that meets a specific and measurable policy or programmatic objective. IT projects include the entire systems development lifecycle from project initiation through the normalized operational cycle. IT activities related to the refresh of non-data center hardware required to operate an IT project shall not be considered an IT project. See SAM Section 4819.37 for Project Delegation Criteria.