



California
DEPARTMENT OF TECHNOLOGY

Project Approval Lifecycle- Resources

Stage 2

Tools & Resources 1

Tool Name	References Form Section	Note or Links
Project Approval Lifecycle forms and instructions (SIMM 19)	All	http://www.cio.ca.gov/Government/IT_Policy/SIMM_19/SIMM19.html
IT Project Reporting Process Flow (SIMM 10)	All	http://www.cio.ca.gov/pdf/SIMM/10/SIMM_10_Document_Description_and_Process_Flow.pdf
Gate 2 Collaborative Review Guidelines (SIMM 19B.4)	All	http://www.cio.ca.gov/Government/IT_Policy/pdf/SIMM19/B.5-Gate-2-Collaborative-Review-Guidelines.pdf
CDT Technology Letters (Policy)	All	http://www.cio.ca.gov/Government/IT_Policy/TL.html

Tools & Resources 2

Tool Name	References Form Section	Note or Links
Stage 2 Alternative Analysis guidelines – SIMM 19B	All	http://www.cio.ca.gov/Government/IT_Policy/SIMM_19/SIMM19.html
CA-PMF Sample Library	All	Link to California Project Management Framework Templates page http://capmf.cio.ca.gov/Templates.html
Understanding Agile	All	https://projectresources.cdt.ca.gov/agile/
Concept Development and Readiness Assessment Template	2.3.1 Preliminary Assessment	Link to California Project Management Framework Templates page http://capmf.cio.ca.gov/Templates.html

Tools & Resources 3

Tool Name	References Form Section	Note or Links
Complexity Assessment Template (SIMM 45C) and instructions (SIMM 45D)	2.3.2 Business Complexity Assessment	SIMM 45 C Complexity Assessment Template http://www.cio.ca.gov/government/it_policy/simm.html and http://www.cio.ca.gov/pdf/simm/45/SIMM_45_Appendix_D_2016_0506.pdf
Gate 2 Evaluation Scorecard, Parts A (SIMM 19B.5) and B (SIMM 19B.6)	2.5 Baseline Processes and Systems	http://www.cio.ca.gov/Government/IT_Policy/SIMM_19/SIMM19.html
Information Security Program Management Standard (SIMM 5305-A)	2.5.5 Security Categorization	http://www.cio.ca.gov/Government/IT_Policy/SIMM/SIMM5305_A.PDF
Security Categorization Table Instructions	2.5.5 Security Categorization	http://csrc.nist.gov/publications/fips/fips199/FIPS-PUB-199-final.pdf#page=8

Tools & Resources 4

Tool Name	References Form Section	Note or Links
Gate 2 Mid-level Solution Requirements Template (SIMM 19B.3)	2.6 Mid-level Solution Requirements	http://www.cio.ca.gov/Government/IT_Policy/SIMM_19/SIMM19.html
Requirements Guidance (SIMM 170 & SIMM 180)	2.6 Mid-level Solution Requirements	http://www.cio.ca.gov/government/it_policy/simm.html
Statewide Technology Procurement Division's Market Research Guideline	2.9 Market Research	http://www.cio.ca.gov/otp/docs/Market-Research-Guidelines.pdf
Cloud Security Certification	2.10.7 Architecture Information	https://www.fedramp.gov/
History of Software Vulnerabilities	2.10.7 Architecture Information	https://cve.mitre.org/cve/cve.html
FIPS 140-2 Validated Encryption Products	2.10.7 Architecture Information	http://csrc.nist.gov/groups/STM/cmvp/documents/140-1/140val-all.htm

Tools & Resources 5

Tool Name	References Form Section	Note or Links
Reference Architecture Documents	2.10 Alternative Solutions	http://www.cio.ca.gov/ea/documents.asp
Project Management Risk Assessment Template (SIMM 45 Appendix A)	2.12 Staffing Plan	http://www.cio.ca.gov/Government/IT_Policy/SIMM.html
Data Conversion Plan Template and Tools	2.13 Data Conversion/ Migration	https://projectresources.cdt.ca.gov/sdlc/
Financial Analysis Worksheets Template and Instructions (SIMM 19F.1 and 19F.2)	2.14 Financial Analysis Worksheets (FAW)	http://www.cio.ca.gov/Government/IT_Policy/pdf/SIMM19/SIMM_19F1-Preparation_Instructions.pdf and http://www.cio.ca.gov/Government/IT_Policy/SIMM_19/SIMM19.html