

**Summary of Changes to the State Administrative Manual (SAM)  
November 2019**

SAM Section	Action Type	Changes
SAM Section 5310.8	Addition	Per Procedures/Standards Update PS 19-005, new section was added to highlight the importance of conducting Privacy Impact Assessments (PIAs) for safeguarding the privacy rights of individuals by conducting a Privacy Threshold Assessment (PTA) on all new and modified information systems, and a PIA when the collection, use, maintenance or disclosure of personal information, as defined by Civil Code section 1798.3, is involved.
SAM Section 5315.1	Change	Per Procedures/Standards Update PS 19- 005, new reference to privacy requirements during system and services acquisition.
SAM Section 5315.2	Change	Per Procedures/Standards Update PS 19-005, new reference to additional privacy considerations, including those in SIMM Section 5310-C, throughout the system development lifecycle.