



# Chief Information Officer (CIO) Authorization Form

## Application Form

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Agency \_\_\_\_\_ Department \_\_\_\_\_

The CIO acknowledges the Information Technology Leadership Academy (ITLA):

- Requires a 16-week commitment from **January 8, 2025 – May 1, 2025**.
- Incurs a cost of **\$4,900** per candidate, and there are no refunds once the academy begins.
- Requires full participation in the formal training sessions with no more than **three (3)** absences.
- Requires a significant time commitment which will likely require the redistribution of the candidate's work-load due to the combination of scheduled sessions and tasks/assignments to be completed outside of class (e.g., preparation for the CIO Academy, Walk/Zoom Like a Leader, Team Class Exercise, etc.).
- Will be delivered primarily using Zoom but will require the candidate to attend several in-person sessions at the CDT's Training and Education Center (TEC) in Rancho Cordova, CA (including, but not limited to, ITLA Kickoff and Graduation), regardless of the candidate's location.
- May incur any travel costs associated with this academy (e.g., travel to the TEC for in-person sessions).
- If the CIO's candidate is accepted and graduates, the CIO commits to providing at least three distinct, high-value opportunities for the graduate to see strong leadership in action within six months of his/her graduation. (Examples could be attending a legislative or budget hearing, shadowing a meeting that models strategic thinking and data-driven decision making, and/or providing exposure to opportunities within the executive community.)

## CIO Information

Name \_\_\_\_\_ Email \_\_\_\_\_

Title \_\_\_\_\_ Signature \_\_\_\_\_

Additional comments regarding your recommendation of this candidate (optional).



This form must accompany the ITLA Application and must be signed by the applicant's CIO to be considered for acceptance into the program.

Fall 2024